

Solano Cemetery District  
Board of Trustees Meeting  
February 14, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on February 14, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones and Boardmember Falati, Secretary Robinson and Boardmember Dodini.

**STAFF PRESENT:** General Manager Hernandez, Administrative Assistant Rita Torres

**PUBLIC PRESENT:** Dwight Bowerman

4. **PUBLIC COMMENT** – None
5. **CONSENT CALENDAR** A. Approval of January 8, 2024 Regular Meeting Minutes; B. Approval of January 2024 Revenue and Expense Report; C. Review of Budget Status; D. Review of Stifel Investments. General Manager Hernandez will contact Sandra Wheeler of Stifel Investments and request that she attend a future Board Meeting to review investment accounts and answer any questions the Boardmembers may have. A motion was made by Boardmember Dodini, seconded by Boardmember Falati approving the Consent Calendar as received. The motion passed 5-0.
6. **CORRESPONDENCE** –
  - A. Solano Local Agency Formation Commission (LAFCO) Notice of Vacancy – Information Only – No Action
7. **NEW BUSINESS** -
  - A. Approve Appropriation Transfer for Worker’s Compensation Premium Overage and Employee Retirement Overage – A motion was made by Boardmember Dodini, seconded by Boardmember Robinson to approve an Appropriation Transfer for Worker’s Compensation Premium overage and Employee Retirement overage. The motion passed 5-0.
  - B. Approve Budget Adjustment to Redistribute Funds from Budget Account 2201-Equipment Under \$1,500.00 to Budget Account 2301 Small Tools - A motion was made by Boardmember Dodini, seconded by Boardmember Robinson to redistribute funds from Budget Account 2201-Equipment under \$1,500.00 to Budget Account 2301-Small Tools. The motion passed 5-0.
8. **UNFINISHED BUSINESS**
  - A. Future Projects and Development
    1. One to Five Year Project Plans – General Manager Hernandez reported that the replacement of the roof on the Stone Barn is still on track for the middle or end of March; Cemsites integration continues. – No Action
    2. Review of backhoe purchase options from Garton Tractor – Derek Lum reviewed purchase options for backhoe. – No Action
9. **COMMITTEE REPORTS**
  - A. Finance Committee – None
  - B. Building and Projects Committee - None
10. **Staff Reports** – General Manager Hernandez reported that the position of Office Assistant has been filled.

**11. Trustee Report** – Boardmember Falati reported that he attended the Solano Consolidated Oversight Board Meeting on Thursday, January 11, 2024. Boardmember Jones reported that he has been asked to participate in a panel discussion entitled Appreciating the Roll of Legislative Staff, at the upcoming California Association of Public Cemeteries Conference (CAPC) in San Diego in March.

**12. Adjournment** – The meeting adjourned at 10:00 a.m.

Respectfully submitted,

James Robinson, Secretary  
By Rita Torres