

Solano Cemetery District  
Board of Trustees Meeting  
December 12, 2022

The Board of Trustees of the Solano Cemetery District met in regular session on December 12, 2022, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Dodini led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Boardmembers Robinson, Falati and Dodini.  
**STAFF PRESENT:** General Manager Hernandez, Family Services Coordinator Tere Carlson, Office Assistants Christie Bettencourt and Jamie Cardis, Cemetery Worker Jose Naranjo  
**PUBLIC PRESENT:** Dwight Bowerman
4. **PUBLIC COMMENT** – Dwight Bowerman stated that he purchased Zevo fly lights as recommended by Clark Pest Control and they worked very well to eliminate the fly problem in the Stone Chapel.
5. **CONSENT CALENDAR** A. Approval of November 14, 2022 Regular Meeting Minutes; B. Approval of November 2022 Revenue and Expense Report; A motion was made by Boardmember Dodini, seconded by Boardmember Robinson approving the Consent Calendar as received. The motion passed unanimously.
6. **NEW BUSINESS:**
  - A. Review Sign Design from Western Sign – A motion was made by Boardmember Falati, seconded by Boardmember Dodini to approve the sign design from Western Sign for the New Administration Building at the Rockville Cemetery.
  - B. CAPC Conference attendees – No Action
7. **Unfinished Business**
  - A. Future Projects and Development
    1. One to Five Year Project Plans – No Action
8. **Committee Reports**
  - A. Finance Committee – None
  - B. Building and Projects Committee – General Manager Hernandez reported that she reached out to Caroline Vedder from City of Fairfield to request that they plot out the location of the property that will be given to the District for the new cemetery.
12. **Staff Reports** – General Manager Hernandez introduced new employees Christie Bettencourt, Jamie Cardis and Jose Naranjo. General Manager Hernandez reported that 2 eucalyptus trees at the Rockville Cemetery have been removed.
13. **Trustee Report** – None
14. **Adjournment** – The meeting adjourned at 9:42 a.m.

Respectfully submitted

James Robinson, Secretary  
By Tere Carlson