

Solano Cemetery District
Board of Trustees Meeting
November 6, 2023

The Board of Trustees of the Solano Cemetery District met in regular session on November 6, 2023, at the Suisun-Fairfield Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Robinson led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones and Boardmember Falati, Secretary Robinson and Boardmember Dodini.

STAFF PRESENT: General Manager Hernandez, Office Assistant Christie Bettencourt

PUBLIC PRESENT: Dwight Bowerman
4. **PUBLIC COMMENT** – Dwight Bowerman complimented the grounds crew for being very responsive.
5. **CONSENT CALENDAR** A. Approval of October 16, 2023 Regular Meeting Minutes; B. Approval of October 2023 Revenue and Expense Report. A motion was made by Boardmember Dodini, seconded by Boardmember Falati approving the Consent Calendar with the revision to Agenda Item 6A, approval of Summit Roofing quote which was seconded by Boardmember Jones. The motion passed 5-0.
6. **NEW BUSINESS**
 - A. Notice of Solano County Civil Grand Jury Tour – Information Only-No Action
 - B. CAPC Conference Attendees – Boardmembers Dodini, Falati and Jones confirmed they will be attending.
7. **UNFINISHED BUSINESS**
 - A. Future Projects and Development
 1. One to Five Year Project Plans – General Manager Hernandez reported that the replacement of the roof on the Stone Barn will take place in late Spring due to the anticipated wet winter. Derek Lum reported that he did a backhoe demonstration with the grounds crew at Rockville Cemetery. General Manager Hernandez reported that there are no updates on the Vanden Road property.
8. **COMMITTEE REPORTS**
 - A. Finance Committee - None
 - B. Building and Projects Committee - None
9. **Staff Reports** – General Manager Hernandez reported that the grounds crew have their uniforms and they are very pleased with them. General Manager Hernandez also reported that the grounds crew have been doing cross-training between the two cemeteries.
10. **Trustee Report** – None
11. **Closed Session**
 - A. Public Employee Discipline/Dismissal/Release (Gov. Code §54957(b)(1))
12. **Reconvene to Open Session** – Chairman Engell reported that the Board discussed a personnel issue.

13. Adjournment – The meeting adjourned at 10:12a.m.

Respectfully submitted,

James Robinson, Secretary
By Christie Bettencourt