

Solano Cemetery District
Board of Trustees Meeting
April 8, 2024

The Board of Trustees of the Solano Cemetery District met in regular session on April 8, 2024, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Boardmember Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones and Boardmember Falati, Secretary Robinson and Boardmember Dodini.

STAFF PRESENT: General Manager Hernandez, Office Assistant Acosta

PUBLIC PRESENT: Dwight Bowerman

4. **PUBLIC COMMENT** – None
5. **CONSENT CALENDAR** A. Approval of March 11, 2024 Regular Meeting Minutes; B. Approval of March 2024 Revenue and Expense Report; A motion was made by Boardmember Dodini, seconded by Boardmember Falati approving the Consent Calendar as received. The motion passed 5-0.
6. **NEW BUSINESS -**
 - A. Review of Endowment Care Income Fund and Reserve Fund with Sandra Wheeler of Stifel Investments – Sandra Wheeler of Stifel reviewed Endowment Care and Reserve Fund investments. - No Action.
 - B. Presentation of Fiscal Year 2022-2023 Audit Report by Larry Bain, CPA – Larry Bain, CPA presented the audit report for Fiscal Year of 2022-2023. - A motion was made by Boardmember Falati, seconded by Boardmember Dodini to approve the Fiscal year 2022-2023 Audit Report as received. – The motion passed 5-0
 - C. Review and Approve Residency Determination Policy – A motion was made by Boardmember Falati, seconded by Boardmember Jones to approve Residency Determination Policy #5002. – The motion passed 5-0
 - D. Review Proposal from Worship Interiors Group for the Stone Chapel Pew Restoration and upholstery to be included in the 2024-2025 Fiscal Year Budget. – A motion was made by Boardmember Falati, seconded by Boardmember Jones to approve Solano Cemetery District and Church of Christ to split the cost of the Proposal from Worship Interiors for Stone Chapel Pew Restoration. Solano Cemetery District and Church of Christ have agreed to split the total cost of pew restoration 50/50. – The motion passed 5-0

8. **UNFINISHED BUSINESS**
 - A. Future Projects and Development
 1. One to Five Year Project Plans - None

9. **COMMITTEE REPORTS**
 - A. Finance Committee – Boardmember Falati reported that the finance committee met on April 5, 2024 for preliminary 2024-2025 budget discussion.
 - B. Building and Projects Committee – General Manager Hernandez reported that she will be working on the beautification of the Lawn F niches.

10. **Staff Reports** – General Manager Hernandez reported that she is still working on the flag policy; the District had its Municipal Service Review on March 20th and reports will be forwarded to the Board when they are received; position of Cemetery Worker has been filled.

11. **Trustee Report** – Boardmember Falati recommended the book Green Valley, Solano County, California - A Little Piece of History by David Sroaf.

12. Adjournment – The meeting adjourned at 10:20a.m.

Respectfully submitted,

James Robinson, Secretary
By Jacob Acosta