

Solano Cemetery District  
Board of Trustees Meeting  
August 8, 2022

The Board of Trustees of the Solano Cemetery District met in regular session on August 8, 2022, at the Rockville Cemetery.

1. **CALL TO ORDER** – Chairman Engell called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Vice Chairman Jones led the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Engell, Vice Chairman Jones, Boardmembers Robinson, Falati and Dodini.  
**STAFF PRESENT:** General Manager Love, Administrative Assistant Hernandez  
**PUBLIC PRESENT:** None
4. **PUBLIC COMMENT** – None
5. **CONSENT CALENDAR** A. Approval of July 11<sup>th</sup> 2022 Regular Meeting Minutes; B. Approval of July 2022 Revenue and Expense Report; A motion was made by Boardmember Falati, seconded by Vice Chairman Jones approving the Consent Calendar as received. The motion passed unanimously. Boardmember Dodini abstains due to his absence from the July 11<sup>th</sup> 2022 Board Meeting.
6. **NEW BUSINESS**
  - A. Approve New Fee Schedule for Vases – General Manager Love explained that Permavase increased the price of the zinc vases therefore she recommends increasing the fee the District charges for the vases. Boardmember Dodini, seconded by Boardmember Robinson. The motion passed unanimously.
  - B. Review Niche Concept – General Manager Love presented two quotes for Columbaria designs for Rockville Cemetery. Boardmember Robinson suggested that a representative from Kyber meet with the Board and show the Board the materials that will be used to make sure that it is compatible with the aesthetic of Rockville Cemetery. Boardmember Robinson also stated that there will need to be oversight of the various stages of the Columbarium project to ensure there are no issues with workmanship. A motion was made by Boardmember Dodini, seconded by Boardmember Jones, to accept the quote from Kyber for the Columbarium Project at Rockville Cemetery. The motion passed unanimously.
  - C. Review Keller Engineering Proposal for Roadwork – A motion was made by Boardmember Falati, seconded by Boardmember Dodini to accept the proposal from Keller Engineering for sealing walkways and roads in the Old Section as well as the parking area at the old administration building. The motion passed unanimously.
7. **UNFINISHED BUSINESS**
  - A. Future Projects and Developments -
    1. One to Five Year Project Plans – Vice Chairman Jones suggested that the roof of the stone barn be added to Future Projects and Developments.
8. **COMMITTEE REPORTS**
  - A. Finance Committee – None
  - B. Building and Projects Committee – None
9. **STAFF REPORTS** – General Manager Love reported that the television for the reception hall has been ordered. General Manager Love also reported that she has three companies that will be giving the District quotes on the remote access locks for the front doors at Rockville Cemetery.

**10. TRUSTEE REPORT** – Boardmember Dodini stated that Chuck Wagner of Caymus Winery said that Rockville Cemetery is the best he’s ever seen. Boardmember Falati stated that the Lum family was very pleased with the service they received from the District.

**11. Closed Session** – Convene to Closed Session at 9:40 a.m.

**12. Reconvene from Closed Session** – Reconvene from Closed Session at 10:10 a.m. Chairman Engell reported that there were no decisions made in the Closed Session.

The meeting adjourned at 10:11 a.m. The next meeting will be September 12, 2022 at 9 a.m.

Respectfully submitted

James Robinson, Secretary  
By Dolores Hernandez