

Solano Cemetery District
Board of Trustees Meeting
August 13, 2018

The Board of Trustees of the Solano Cemetery District met in regular session on August 13, 2018 at the Suisun Fairfield Cemetery.

1. **CALL TO ORDER** - Chairman Earl Kilmer called the meeting to order at 9:00 a.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG** - Chairman Kilmer lead the flag salute.
3. **ROLL CALL: TRUSTEES PRESENT:** Chairman Kilmer, Boardmembers Ellsworth, Engell, Ashley.
Excused.: Vice Chairman Robinson, Boardmember Little. **STAFF PRESENT:** General Manager Goodrich,
4. **PUBLIC COMMENT** - None
5. **APPROVAL OF CONSENT CALENDAR:** Approval of July 16, 2018 meeting Minutes; Approval of July 2018 Revenue and Expense Report. Chairman Kilmer questioned what the second Revenue and Expense Report was for. General Manager Goodrich explained it was for the expenses received after the end of the fiscal year that were for the prior year. Boardmember Engell questioned why names were not included under Revenue on page 2 of the report. General Manager Goodrich stated that it was probably for privacy matters. Boardmember Ellsworth motioned to approve the Consent Calendar as received, seconded by Boardmember Engell. The motion passed unanimously. Vice Chairman Robinson, Boardmember Little excused.
6. **UNFINISHED BUSINESS**
 - A. Future Projects and Development - 1) One to Five Year Plan Strategic Planning - After some discussion it was agreed that General Manager Goodrich will remove No. 3 "Beautification of the Grounds (SFC)" to the five-year plan; and No. 1 of the 5-year plan "Develop Niche Area at Rockville Cemetery" will be moved to the one-year plan; the two-year plan will be removed. General Manager Goodrich reported that the preliminary work is starting on the Train Station plan. 2) New Administration Building , Planning, Design - General Manager Goodrich reported that they are waiting on the Cordelia Fire Chief to determine where the access will be for the equipment building so we can get the permit. She further explained the delay in getting the permit.
7. **NEW BUSINESS**
 - A. Discuss and Adopt District Buyback Policy #5035 - General Manager Goodrich stated that this matter has been discussed before. She explained that there is a wide gap between the two cemeteries on the buyback. She explained how the gap happened.

Chairman Kilmer stated that any transfer must be completed by the District and wording from the Health & Safety Code concerning this should be included in our contract. It was agreed that Sections 5035.3 would be removed. A motion was made by Boardmember Ellsworth, seconded by Boardmember Ashley adopting the District Buyback Policy #5035 as amended. The motion passed unanimously. Vice Chairman Robinson, Boardmember Little excused.

B. Discuss and Approve Participation in the Special Districts Risk Management Kaiser Plan - General Manager Goodrich explained that in 2009 the County no long accepted Special District participation in their medical programs. Therefore, the Board approved the participation in the Special Districts Risk Management Authority Medical Benefits Program. Because they did not offer Kaiser Coverage we obtained Kaiser coverage from a broker in Santa Rosa. SDRMA is now offering Kaiser Coverage that she is recommending that the Board approve the change to the SDRMA Kaiser Medical Benefit which will offer better coverage and lower premiums. A motion was made by Boardmember Ashley, seconded by Boardmember Ellsworth approving participation in the Special Districts Risk Management Kaiser Plan. The motion passed unanimously. Vice

Chairman Robinson, Boardmember Little excused.

8. COMMITTEE REPORTS

- A. Finance Committee - No report.
- B. Building and Projects Committee - No report.

9. STAFF REPORTS

General Manager Goodrich reported that new carpet is being installed in the Stone Chapel.

10. TRUSTEE REPORT

Chairman Kilmer requested Financial Investments from Wells Fargo Bank be included on the next agenda. He also stated that he will be attending the PCA conference next week.

11. ADJOURNMENT

The meeting adjourned at 9:41 a.m. The next meeting will be held on September 10, 2018, 9 a.m. at Rockville Cemetery.

Respectfully submitted,

Mary Ellsworth
Secretary