

Suisun Fairfield Rockville Cemetery District
Board of Trustees Meeting
May 9, 2016

The Board of Trustees of the Suisun Fairfield Rockville Cemetery District met in regular session on May 9, 2016 at the Suisun Fairfield Cemetery.

Chairman Kilmer called the meeting to order at 9:00 a.m. with Chairman Kilmer leading the Flag Salute.

TRUSTEES PRESENT: Chairman Kilmer, Vice Chairman Robinson, Board Member Ellsworth, Board Member Engell, Board Member Little, Board Member Ashley

ABSENT: Board Member Bertani

STAFF PRESENT: General Manager Doris Goodrich, Office Assistant Tere Carlson

OTHERS PRESENT: Bernadette S. Curry Deputy County Counsel

COMMENTS FROM THE FLOOR: None

CONSENT CALENDAR: Board Member Ellsworth motioned to approve the Consent Calendar as presented. Board Member Engell seconded the motion. The motion passed with (6) Ayes (1) Absent

Closed Session- Chairman Kilmer adjourned into closed session at 9:05 a.m. to discuss negotiating strategies.

Open Session- Chairman Kilmer reconvened to open session at 9:20 a.m. He reported that the Board agreed to have County Counsel continue representing The District with the anticipated litigation.

UNFINISHED BUSINESS –

Future Projects and Development- General Manager Goodrich stated there are no new additions or completed projects on the list of Future Development and Projects. The Board reviewed the updated floor plans for the Rockville Cemetery Office remodel. The Committee will meet with the architect to make the revisions that were discussed. The revised plans will be brought back to the next Board Meeting.

Discuss Update on the Repair to Automatic Security Gate at the Suisun Fairfield Cemetery- General Manager Goodrich reported from Maintenance Supervisor Sean Dooley the cost of bringing power to the gate would be \$5000.00-\$6,000.00. The District will revisit this issue if the gate stops working in the future.

Update on Request from the Catholic Diocese to Contract with the District for Services in the St. Alphonsus Cemetery- General Manager Goodrich reported that she emailed the estimated cost to provide burial services for the St. Alphonsus Cemetery. She has not received a response from The General Manager of the Catholic Diocese Cemeteries.

NEW BUSINESS-

Approve Appropriation of Fund Balance to Reserve Accounts- Board Member Kilmer made a motion to approve the transfer of The Fiscal Year 2014-15 Fund Balance to the Capital Improvement and Future Equipment Reserve Accounts. Seconded by Board Member Little. The motion passed with (6) Ayes (1) Absent.

Vote on Proposed California Special Districts Association Bylaw Updates- Board Member Little made a motion to approve the California Special Districts Association Bylaw Updates. Seconded by Board Member Robinson. The motion passed with (6) Ayes (1) Absent.

COMMITTEE REPORTS:

Finance Committee – No Report.

Building and Projects Committee – No Report

Personnel Committee –No Report

STAFF REPORTS –General Manager Goodrich reported that the new employees are working well together and the Cemeteries are looking good.

TRUSTEE REPORT-No Report

The next regular Board Meeting is scheduled at 9:00 a.m. on June 13, 2016 at the Rockville Cemetery.

With no further action Chairman Kilmer adjourned the meeting at 10:05a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Mary Ellsworth". The signature is written in a cursive style with a large initial "M".

Mary Ellsworth, Secretary
By Tere Carlson