

SOLANO CEMETERY DISTRICT  
BUSINESS MEETING  
**August 10, 2020**  
AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Rd. Fairfield, CA 94534 on Monday, August 10, 2020 at **9:00 a.m.**

Date Posted: August 7, 2020

Time Posted: 9:00 p.m.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

**5. Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Approval of July 14, 2020 Meeting Minutes and Signature Page for Board Approval of FY2020-2021 Budget
- B. Approval of July 2020 Revenue and Expense Report
- C. 2019-2020 FY End Reports – Paid in Full Installment Plans, Plot/Niche Sales, Construction Progress Payments and Retainage.

**6. New Business**

- A. Approval of Audit Engagement Letter for Larry Bain, CPA to provide Audit Services for the Fiscal Year ended June 20, 2020 - Action
- B. Biennial review to examine the Conflict of Interest Code for the Solano Cemetery District - Action

**7. Unfinished Business**

- A. Future Projects and Development
  - 1. One to Five Year Project Plans – Discussion/Possible Action
  - 2. New Office Building – Update

**8. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

**9. Staff Reports**

**10. Trustee Report**

**11. Adjournment**