

SUISUN FAIRFIELD ROCKVILLE CEMETERY DISTRICT
BUSINESS MEETING
June 13, 2016

AGENDA

The Board of Trustees of the Suisun Fairfield Rockville Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Road, Fairfield, CA 94534 on Monday, June 13, 2016 at **9:00 a.m.**

Date Posted: June 13, 2016

Time Posted: 9:00 a.m.

- 1. Call to Order**
- 2. Salute The Flag**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

- 5. Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)

- A. Approval of May 9, 2016 Meeting Minutes
- B. Approval of May 2016 Revenue and Expense Report

- 6. Unfinished Business**

- A. Future Projects and Development – Updates
- B. Discuss Floor Plan for Remodel of the Rockville Office – Possible Action

- 7. New Business**

- A. Review Audit Letter for FY 2013-14 & 2014-15 Biennial Audit - Information Item
- B. Approve Revised Organizational Chart – Action
- C. Discuss and Approve Marker Requirements - Action
- D. Discuss and Approve 2.7% COLA Increase - Action
- E. Discuss and Approve Fiscal Year 2016 – 2017 Budget – Action
- F. Discuss Public Cemetery Alliance Annual Meeting – Action
- G. Vote for California Special Districts Association Bay Area Network Seat B – Action
- H. Discuss Information and Brochure from RBC Wealth Management – Possible Action

Committee Reports

- A. Finance Committee
- B. Building and Projects Committee
- C. Personnel Committee

- 8. Staff Reports**

- 9. Trustee Report**

- 10. Adjournment**

Mission Statement

To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.