

SUISUN FAIRFIELD ROCKVILLE CEMETERY DISTRICT  
BUSINESS MEETING  
May 9, 2016

AGENDA

The Board of Trustees of the Suisun Fairfield Rockville Cemetery District will meet at the **Suisun Fairfield Cemetery** located at 1707 Union Ave., Fairfield, CA 94533 on Monday, May 9, 2016 at **9:00 a.m.**

Date Posted: May 6, 2016

Time Posted: 9:00 a.m.

**1. Call to Order**

**2. Salute The Flag**

**3. Roll Call**

**4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

**5. Consent Calendar**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)*

- A. Approval of April 11, 2016 Meeting Minutes
- B. Approval of April 2016 Revenue and Expense Report
- C. Review Status Reports for Monthly Budget, General Ledger and Endowment Care

**6. Closed Session – Conference with Legal Counsel – Anticipated Litigation pursuant to California Government Code Section 54956.9(b): 1 case**

**7. Report of Closed Session**

**8. Unfinished Business**

- A. Future Projects and Development – Updates
- B. Discuss and Approve Floor Plan for Remodel of the Rockville Office – Action
- C. Update on Installing Electrical Power to Automatic Gate – Possible Action
- D. Update on Request from the Catholic Diocese to Contract with the District for Services in the St. Alphonsus Cemetery

**9. New Business**

- A. Approve Appropriation of Fund Balance to Reserve Accounts – Action
- B. Vote on Proposed California Special Districts Association Bylaw Updates - Action

**10. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee
- C. Personnel Committee

**11. Staff Reports**

**12. Trustee Report**

**13. Adjournment**

*Mission Statement*

*To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.*