

SOLANO CEMETERY DISTRICT
BUSINESS MEETING
March 13, 2017

AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Suisun Fairfield Cemetery** located at 1707 Union Ave, Fairfield, CA 94533 on Monday, March 13, 2017 at **9:00 a.m.**

Date Posted: March 10, 2017

Time Posted: 9:00 a.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item.

Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

5. **Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)

- A. Approval of February 14, 2017 Meeting Minutes
- B. Approval of February 2017 Revenue and Expense Report
- C. Review Monthly Budget, Endowment Care and Wells Fargo Advisor Investment Reports

6. **Unfinished Business**

- A. Future Projects and Development – Updates
 1. New Administration Building – Planning and Design Update – Discussion/Possible Action
- B. Update on Mapping Project at Suisun Fairfield Cemetery – Discussion/Possible Action

7. **New Business**

- A. CSDA Board of Directors Call for Nominations for Seat C and to fill the Vacancy of Seat A, which expires 2018 – Discuss/Possible Action
- B. Review and Revision of Safety Program – V. Code of Safe Practices and Operating Procedures (L) Opening and Closing Graves – Action
- C. Discuss Financing for the Administration Building Project – Possible Action

8. **Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

9. **Staff Reports**

10. **Trustee Report**

11. **Adjournment**

Mission Statement

To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.