

SOLANO CEMETERY DISTRICT  
BUSINESS MEETING  
February 14, 2017

AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Road, Fairfield, CA 94534 on Tuesday, February 14, 2017 at **9:00 a.m.**

Date Posted: February 10, 2017

Time Posted: 9:00 a.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item.

Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

- 5. Consent Calendar**

*The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)*

- A. Approval of January 9, 2017 Meeting Minutes
- B. Approval of January 2017 Revenue and Expense Report

- 6. Unfinished Business**

- A. Future Projects and Development – Updates
  1. New Administration Building – Planning and Design Update – Discussion/Possible Action
- B. Update on Mapping Project at Suisun Fairfield Cemetery – Discussion/Possible Action
- C. Approve Estimate for Removal and Maintenance of Eucalyptus Trees at the Suisun Fairfield Cemetery – Action
- D. Update on Section F – Discussion/Possible Action
- E. Update on Automatic Gate – Discussion/Possible Action

- 7. New Business**

- A. Approve Resolution 17-0001 to Request the Board of Supervisors to Decrease the Number of Trustees from (7) Seven to (5) Five - Action
- B. Approve Appropriation Transfer from the Fund Balance to Expense Funds for installation of the final phase of the Retaining Wall at Suisun Fairfield Cemetery and for the Preliminary Site Plan and Architectural Design of a New Administration Building at the Rockville Cemetery - Action
- C. Approval to Sell or Dispose of the Ford Riding Lawn Mower at Rockville – Action
- D. Notification of Emergency Suspension of In Ground Interment Services - Discussion/Possible Action

- 8. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

- 9. Staff Reports**

- 10. Trustee Report**

- 11. Adjournment**

Mission Statement

*To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.*