

SOLANO CEMETERY DISTRICT  
BUSINESS MEETING  
**November 19, 2018**  
Revised AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Rd., Fairfield, CA 94534 on Monday, November 19, 2018 at **9:00 a.m.**

Date Posted: November 16, 2018

Time Posted: 2:20 p.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

**5. Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Approval of October 15, 2018 Meeting Minutes
- B. Approval of October 2018 Revenue and Expense Report

**6. Unfinished Business**

- A. Future Projects and Development –
  1. New Administration Building - Planning, Design – Update
  2. Suisun Fairfield Cemetery Beautification Project – Update

**7. New Business**

- A. Approve Revision of Policy # 5033 – Policy for Acceptance of Payments- Discussion/Action
- B. Accept FY 2016 – 2017 Fiscal Year Audit - Action
- C. Approve Listing of Records to be Destroyed as Indicated in the Records and Retention Policy #5032 - Action
- D. Approve Appropriation Transfer to Reclassify the Funds for the Suisun Fairfield Cemetery Beautification Project - Action

**8. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

**9. Staff Reports**

**10. Trustee Report**

**11. Adjournment**