

SUISUN FAIRFIELD ROCKVILLE CEMETERY DISTRICT
BUSINESS MEETING
November 14, 2016

AGENDA

The Board of Trustees of the Suisun Fairfield Rockville Cemetery District will meet at the **Suisun Fairfield Cemetery** located at 1707 Union Ave., Fairfield, CA 94533 on Monday, November 14, 2016 at **9:00 a.m.**

Date Posted: November 10, 2016

Time Posted: 9:00 a.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item.

Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

- 5. Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)

- A. Approval of October 17, 2016 Meeting Minutes
- B. Approval of October 2016 Revenue and Expense Report

- 6. Unfinished Business**

- A. Future Projects and Development – Updates
- B. Update on Mapping Project at Suisun Fairfield Cemetery – Discussion/Possible Action
- C. Discuss Saturday Burials – Possible Action
- D. Approve Resolution 16-0002 To Change the District Name to Solano Cemetery District - Action

- 7. New Business**

- A. Adopt Policy 6000.5 Marker Requirements and 6000.5A Marker Setting Requirements in Rockville Cemetery for the Infant/Child & Cremation Section of Lawn E – Action
- B. Discuss Buy Back of Plots – Possible Action
- C. Approve Proposal to Repair Roadway at Suisun Fairfield Cemetery – Action
- D. Discuss Proposals and Approve Maintenance Schedule for Eucalyptus Trees at the Suisun Fairfield Cemetery - Action
- E. Approve Sale of Fixed Assets
 1. Golf Cart - Rockville Cemetery
 2. Jacobsen Utility Truck – Suisun Fairfield Cemetery
 3. 1992 Dodge Truck – Rockville Cemetery
- F. Discuss Rental of Front Meeting Room at the Rockville Cemetery – Possible Action
- G. Discuss District Manager and Maintenance Supervisor Expenditure Limit – Possible Action
- H. Discuss Employee Recognition Event – Possible Action
- I. Discuss Annual Employee and Board Meeting – Possible Action

- 8. Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

- 9. Staff Reports**

- 10. Trustee Report**

- 11. Adjournment**

Mission Statement

To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.