

SOLANO CEMETERY DISTRICT
BUSINESS MEETING
November 13, 2017

AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Rd. Fairfield, CA 94534 on Monday, November 13, 2017 at **9:00 a.m.**

Date Posted: November 9, 2017

Time Posted: 9:00 a.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

5. Consent Calendar

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Approval of Minutes of September 10, 2017 Meeting and September 25, 2017 Special Meeting
- B. Approval of September 2017 and October 2017 Revenue and Expense Reports

6. Unfinished Business

- A. Discuss Request from Jim Parr for (5) year Extension of Lease – Discussion/ Possible Action
- B. Future Projects and Development – Updates
 1. New Administration Building – Planning, Design – Discussion/Possible Action
 2. Project Budget and Funding Resources
 - a. Review CSDA Finance Corporation Quotes for 20 Year and 15 Year Terms – Possible Action
 3. Discuss Options for Removal/Salvage of Metal Building Shed #1 – Possible Action

7. New Business

- A. Review District Rules and Regulations – Possible Action
- B. Review 2016 Fiscal Year Audit – Action
- C. Report out of Settlement Agreement and Release entered into by and between the Solano Cemetery District and Fairfield Masonic Temple Association and Suisun Lodge No.55, Free and Accepted Masons. – Discussion
- D. Approve Appropriation Transfer Request to transfer Fund Balance to Intangible Assets for the purchase of the Interment Rights in the amount of \$60,000.00 per the Terms of the Settlement Agreement with the Fairfield Masonic Temple Association and Suisun Lodge No. 55, Free and Accepted Masons. – Action
- E. Approve Fees for Plot Sales in the Masonic Section of the Suisun Fairfield Cemetery - Action
- F. Approve Appropriation Transfer Request to transfer Fund Balance for an unexpected household expense for trash receptacles. - Action
- G. Approval for Doris Goodrich, General Manager to Participate as a Mentor Volunteer with California Association of Public Cemeteries Mentor Program – Action
- H. Discuss Participation in the CAPC 60th Annual Conference

8. Committee Reports

- A. Finance Committee
- B. Building and Projects Committee

9. Staff Reports

10. Trustee Report

11. Adjournment

