

SOLANO CEMETERY DISTRICT
BUSINESS MEETING
January 9, 2017

AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Suisun Fairfield Cemetery** located at 1707 Union Ave., Fairfield, CA 94533 on Monday, January 9, 2017 at **9:00 a.m.**

Date Posted: January 6, 2017

Time Posted: 9:00 a.m.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Comment -**

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item.

Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

5. **Consent Calendar**

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar. (Back up documents provided electronically)

- A. Approval of December 12, 2016 Meeting Minutes
- B. Approval of December 2016 Revenue and Expense Report

6. **New Business**

- A. Kirk Starkey & Jasmine Herber, Solano County Auditors – Presentation of the District Biennial Audit for Fiscal Years 2013-14 and 2014-15 – Action to Approve Audit
- B. Sandra Wheeler, Wells Fargo Advisors – Presentation of Annual Review of Investments – Discussion/Possible Action
- C. Automatic Gate at the Suisun Fairfield Cemetery - Discussion/Possible Action
- D. Discuss SID Water Overflow Onto District Property – Possible Action
- E. Discuss Opening Section F at the Rockville Cemetery- Possible Action
- F. Transfer of Endowment Care 2015-16 Fund Balance to Principal and Reserve Accounts – Information Only

7. **Unfinished Business**

- A. Future Projects and Development – Updates
 1. New Administration Building – Planning and Design Update – Discussion/Possible Action
- B. Update on Mapping Project at Suisun Fairfield Cemetery – Discussion/Possible Action
- C. Discuss Proposals and Approve Maintenance Schedule for Eucalyptus Trees at the Suisun Fairfield Cemetery – Action
- D. Update on Process to Decrease the Number of Board of Trustees – Discussion

8. **Committee Reports**

- A. Finance Committee
- B. Building and Projects Committee

9. **Staff Reports**

10. **Trustee Report**

11. **Adjournment**

Mission Statement

To manage and maintain Suisun Fairfield and Rockville Cemeteries in a manner that preserves the beauty and dignity and offers professional interment services for our community.