

SOLANO CEMETERY DISTRICT
BUSINESS MEETING
January 8, 2018
AGENDA

The Board of Trustees of the Solano Cemetery District will meet at the **Rockville Cemetery** located at 4219 Suisun Valley Road, Fairfield, CA 94534 on Monday, January 8, 2018 at **9:00 a.m.**

Date Posted: January 5, 2018

Time Posted: 9:00 a.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment -

Limited to 5 minutes per person on any matter not on the Agenda, within the District's jurisdiction. No Board action. Comments will be limited to 5 minutes per person, per item. Opportunity for public comment on Agenda items will be provided at the time they are discussed by the Board.

5. Consent Calendar

The Board considers all Consent Calendar items to be routine and will adopt them in one motion. There will be no discussion on these items before the Board votes on the motion, unless Board members, staff or the public request specific items to be discussed and/or removed from the Consent Calendar.

- A. Approval of Minutes of December 11, 2017 Meeting
- B. Approval of December 2017 Revenue and Expense Report

6. Unfinished Business

- A. Jim Parr for (5) year Extension of Lease – Update
- B. Future Projects and Development – Updates
 - 1. New Administration Building – Planning, Design – Update

7. New Business

- A. Review and Adopt Policy #2009 Cell Phone Policy to replace Policy #1060 Cell Phone Use While Driving - Action
- B. Review and Adopt Policy #2013 – Administrative Cell Phone Policy – Action
- C. Review and Adopt Policy # 2012 – Substance Abuse Policy - Action
- D. Review Revisions to Purchasing & Contracting Policy - Action

8. Committee Reports

- A. Finance Committee
- B. Building and Projects Committee

9. Staff Reports

10. Trustee Report

11. Adjournment